



**CHELSEA YACHT CLUB**  
Sail Training Scheme

**Sign On/Off NOTICE**  
Post Christmas Season 2006/07

**Signing IN**

Trainees **MUST** sign **IN** on arrival for each Sail Training session and indicate time of arrival.

Parents/ Legal Guardians **MUST Also** sign their child **IN** on the trainees arrival and ensure they have completed a handover to their child' instructor.

**NO junior trainee is to be dropped off without the above occurring.**

**Signing OUT**

Trainees **MUST** sign **OUT** on completion of each Sail Training session and indicate time of finishing.

Parents/ Legal Guardians **MUST also** sign their child **OUT** on completion of each Sail Training Session.

Sail Training Sessions will usually end following trainees having showered / changed and having taken part in a short debriefing of the day's session.

**NO child is to be picked up or removed from the instructors/programs charge without the above occurring.**

**Alternative arrangements**

Alternative arrangements may be made with the Sail Training Coordinator i.e.

- ◆ In situations where older Trainees are capable and age appropriate in making their own way to / from the sail training sessions
- ◆ Person's other than the parent/legal guardian signing in and out of the trainee

**Alternative arrangements MUST be in writing and Signed by the parent / legal Guardian.**

Jim McAlinden  
Sail training Coordinator & Member Protection Officer  
03 9512 1514 or 0400 267 894